

**HENRY COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES  
DECEMBER 6, 2021 REGULAR MEETING**

- *Indicates action taken*

**CALL TO ORDER**

Mary Scroggs called the meeting to order @ 5:26 PM.

In attendance: Vice Chair Mary Scroggs, Treasurer Sharon Ponder, Anne Franklin, Chet Ivey, and Leslie Wantland; library employees; HCLS Assistant Director Pamela Bagby, Business Manager Debra Morris, and Administrative Assistant Aimee Leavitt.

**ADDITIONS/APPROVAL OF AGENDA**

- Motion by Anne Franklin to accept the agenda, seconded by Chet Ivey; motion approved.

**APPROVAL OF MINUTES**

- Motion by Sharon Ponder to accept the October 4, 2021 minutes, Seconded by Leslie Wantland; motion approved.

**DIRECTOR'S REPORT**

The Director was absent due to a death in the family. The Director's Report was provided by Assistant Director Pamela Bagby. This included an update on staff and branch activities for October and November 2021 and an update on ARPA grants.

- Motion by Leslie Wantland to accept the director's report, seconded by Sharon Ponder; motion approved.

**TREASURER'S FINANCIAL REPORTS**

Update by Business Manager Debra Morris. The library is in the black and in good standing at the midpoint of the fiscal year.

- Motion by Chet Ivey to accept the Treasurer's Report, Seconded by Sharon Ponder; Motion approved.

**OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

Service level update: service levels and mask requirements were discussed in light of current community COVID data and the emergence of the Omicron variant. Any changes to current service levels and prevention protocols was deferred until the January regular meeting.

Holiday Closure Schedule: It was noted that Juneteenth Independence Day is now a Federal holiday. It was inadvertently left off of the list of official holiday closures approved by the Board at the October regular meeting.

- Motion by Sharon Ponder to add June 19, 2022 to the list of 2022 library closures as a paid holiday for staff, seconded by Chet Ivey; motion approved.

Fines-free policies - for discussion only. The Board members were provided with an executive summary compiled by Dr. Adam Townes of national data and research regarding the imposition/elimination of late fees for library materials. This was for informational purposes only, and may be discussed at a later date.

## **CONFIRMATION OF THE NEXT MEETING DATE**

The next regular meeting of the Henry County Library System Board of Trustees will be on Monday, January 3, 2022 at 5:30 PM in the administration meeting room of the McDonough library.

## **ADJOURNMENT**

- Motion by Sharon Ponder to adjourn the (meeting date) meeting, Seconded by Chet Ivey; motion approved.